

## Life Member

**Committee Responsibilities:** Serve as a linkage to FACAA Life Members. Contact retiring agents to solicit their membership as a FACAA Life Member. Names of eligible life members should be solicited from Extension Dean's Office prior to January 1 each year. Review Life Member mailing list and update as needed. FACAA treasurer serves as the contact for the mailing list.

### Monthly Duties:

*October – November:* Welcome committee members and outline expected duties and timeframe.

*December:*

*January:*

*February:*

*March:*

*April:*

*May:*

*June:*

*July:* Submit committee report to Chair of FACAA Annual Report.

*August:*

*September:*

### Important Deadlines:

✦ July – Submit committee report for FACAA Annual Report.

**Awards and Plaque Information:** N/A